

Amended
October 25, 2023
Approved #3484

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, OCTOBER 10, 2023 AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Simon Shamoun
Secretary Rodney L. Pepe-Souvenir

Commissioners Jose M. Araujo, Carol R. Edmead, Gino A. Marmorato, Jodi Morales, Frederic M. Umane

Michael J. Ryan, Executive Director
Georgea Kontzamanis, Operations Manager
Michael Corbett, Administrative Manager
Hemalee J. Patel, General Counsel
Raphael Savino, Deputy General Counsel
Steven B. Denkberg, Counsel to the Commissioners
Kenneth Moltner, Counsel to the Commissioners
Sherwin Suss, Agency Chief Contracting Officer

Mr. Ryan opened the meeting with item #1 of the meeting agenda, the approval of the minutes of the September 26, 2023 Commissioners Meeting.

Hearing no objections, the minutes of the September 26, 2023 Commissioners Meeting were adopted.

Mr. Ryan added item #4 to the meeting agenda, the Finance Committee Report, which will be presented by Sherwin Suss, the Agency Chief Contract Officer.

Mr. Ryan continued with item #2 of the meeting agenda, the Holiday in lieu of the November 7, 2023 General Election, Pursuant to the Contract with CWA, Local 1183.

Mr. Ryan requested that the holiday be moved from Tuesday, November 7, 2023 to Friday, November 24, 2023 which is the day after the Thanksgiving holiday. Mr. Ryan noted that contractually union employees are permitted to have November 7, 2023 off because it is a recognized holiday, this is also the date of the General Election. Mr. Ryan stated that the proposal is to trade November 7, 2023 with November 24, 2023.

Commissioner Umane moved to accept the proposal, and trade November 7, 2023 with November 24, 2023. President Shamoun seconded the motion, which was adopted unanimously.

Mr. Ryan continued with item #4 of the meeting agenda, the Finance Committee Report. Mr. Ryan acknowledged Sherwin Suss to present the report to the Commissioners Committee.

Mr. Suss presented the following two items:

1. **Trisec Group**

This is a contract to provide the Board with Checkpoint firewall licenses. Our organization relies on Checkpoint firewalls as a crucial cybersecurity component, serving as a protective barrier between our internal network and external internet threats. It plays a pivotal role in safeguarding sensitive data, applications, and systems from unauthorized access, malware, and cyberattacks. The renewal of Checkpoint firewall licenses is imperative to maintain continuous access to critical security updates, threat intelligence, and technical support, thereby preserving the firewall's effectiveness in protecting our network. This was an intergovernmental purchase using the New York State Office of General Services (OGS) contract. 24 vendors were solicited, and the lowest priced vendor was selected. This is a two-year contract with a not to exceed price of \$941,868.75.

Commissioner Umame stated that the Finance Committee recommends this contract to the full Board of Commissioners for approval.

2. **SHI International Corporation**

This is a reseller from a company called Logic Monitor. This is a contract to provide logic monitoring software to continuously monitor the Board's IT infrastructure and log aggregation processes. This is needed for the Board to meet required cyber security standards. This procurement was done through M/WBE noncompetitive small purchase method. 13 vendors were solicited, 6 vendors responded, and the lowest priced vendor was selected. This is a 3-year contract with a not to exceed price of \$356,274.19.

Commissioner Umame stated that because of the name of the vendor, the Finance Committee made inquiries regarding this contract since the vendor's name is listed as International, to determine if there were any overseas connections. The Finance Committee was informed that this vendor was approved by New York City's Cyber Security Group, and it was not a concern. The vendor is reselling a program that is used by many government agencies throughout the Country, and the Finance Committee recommends this contract to the Full Board of Commissioners for approval.

Commissioner Umane stated that the Finance Committee's recommendation is that the full Board of Commissioners approve both contracts.

Hearing no objections, both contracts were approved by the full Board of Commissioners.

Mr. Ryan asked that the Commissioners set the next meeting date for Tuesday, October 17, 2023.

President Shamoun moved to set the date of the next meeting for Tuesday, October 17, 2023 at 1:30 P.M. Commissioner Umane seconded the motion, which was adopted unanimously.

With respect to Executive Session, Mr. Ryan stated that the session will be convened just for Personnel Matters, and the discussion on Litigation will be deferred to a later date.

President Shamoun moved to adjourn the open meeting and convene an Executive Session to discuss personnel matters. Commissioner Umane seconded the motion, which was adopted unanimously.

Following the Executive Session, the open meeting resumed.

The following actions were taken by the unanimous decision of the Board of Commissioners:

1. Theodore Johnson, an Administrative Assistant, was granted 140 hours of an advance of sick time. This grant is effective September 28, 2023. Mr. Johnson's agency start date is August 27, 2017.
2. Xavier Milligan, an Administrative Associate, was granted 210 hours of an advance of sick time. This grant is effective October 13, 2023. Mr. Milligan's agency start date is June 24, 1990.
3. Ratification of the termination of Johnny Santana.
4. Approval of granting Friday, November 24, 2023, as the alternate date in lieu of Election Day, November 7, 2023.
5. Ratification of the resignation of Charlette Jordan.

The meeting was adjourned.

The next stated meeting of the Commissioners is scheduled for Tuesday,
October 17, 2023 at 1:30 P.M.